



Joint Declaration by Registrar & Director, IQAC

We the undersigned, authorized signatories of the Chitkara University, offering programmes in Online mode declare that items mentioned below have been complied with and relevant details have been displayed/uploaded on our website: www.chitkara.edu.in and www.onlinechitkarau.com as part of the compliance prescribed at Section 9 of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020

- a) The establishing Act and Statutes there under of the Higher Educational Institution, empowering it to offer programmes in Online mode;
- b) Copies of the letters of recognition from Commission, AICTE and other relevant statutory or regulatory authorities;
- c) Programme details including brochures or programme guides inter alia information such as name of the programme, duration, eligibility for enrolment, programme fee, programme structure;
- d) Programme-wise information on syllabus, suggested readings, contact points for counselling/mentoring, programme structure with credit points, programme-wise faculty details, list of supporting staff, list of Learner Support Centres with addresses and contact details (for Open and Distance Learning mode), their working hours and counselling (for Open and Distance Learning mode)/mentoring (for Online mode) Schedule;
- e) Important schedules for admissions, registration, re-registration, counselling/mentoring, assignments and feedback thereon, examinations, result declarations etc.;
- f) Detailed strategy plan related to Online programme delivery, if any including learning materials offered through Online and learner assessment system and quality assurance practices of Online learning programmes;
- g) The feedback mechanism on design, development, delivery and continuous evaluation of learner-performance which shall form an integral part of the transactional design of the Online programmes and shall be an input for maintaining the quality of the programmes and bridging the gaps, if any;
- h) Information regarding all the programmes recognized by the Commission;
- i) Data of year-wise and programme-wise learner enrolment details in respect of
- j) Complete information about Self Learning Material including name of the faculty who prepared it when was it prepared and last updated for Open and Distance Learning Programmes ; Similarly information about E-Learning Materials in 4 quadrants in case of online programmes;
- k)

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Dr. K.K. Mishra
Director

Accreditation and Quality Assurance Cell
Chitkara University, Punjab



- l) A compilation of questions and answers under the head Frequently Asked Questions with the faculty of online interaction with learners providing hyperlink support for Online Programmes;
- m) List of Learners support centre alongwith the number of learners who shall appear at any examination centre and details of the Information and Communication Technology facilities available for conduct of examination in a fair and a transparent manner for Open and Distance Learning program
- n) appear at any examination centre alongwith the number of learners in each centre for open and distance learning programmes;
- o) Details of proctored examination incase of Online programmes for all the exams;
- p) Details of proctored examination in case of end semester examination or term end examination of Open and Distance Learning programmes;
- q) Academic Calendar mentioning period of the admission process along with the academic session, dates of continuous and end semester examinations or term end examinations, etc;
- r) Reports of the third party academic audit to be undertaken every five years and internal academic audit every year by Centre for Internal Quality Assurance.

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Director, IQAC &
Member Secretary CIQA,
Chitkara University, Punjab

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