



1st Meeting of CIQA Committee

Ref. No. CCCE/CIQA/2023-24/03

Dated: 29.7.2023

Dear Sir/Madam,

1st Meeting of the Centre for Internal Quality Assurance (CIQA) Committee is scheduled to be held on 4th August 2023 at 1.30 PM in the Sun Hall, Turing Block. Agenda points for the meeting are given below for your reference. Action taken report on the CIQA Committee Meetings held in academic year 2022-23.

- 1.1 Action taken report on the minutes of the 1st to 3rd Meeting of the CIQA Committee
- 1.2 Issue of Grade Card to the Learners as per UGC's Online Regulations of 2020.
- 1.3 Number of Learners admitted to Online MBA Programme.
- 1.4 Compliance regarding Student Feedback for August to December 2023 Semester.

Kindly make it convenient to attend the meeting.

Dr. K. K. Mishra
Pro Vice Chancellor (Quality Assurance)

Copy to:

1. Vice Chancellor
2. Registrar
3. All CIQA Committee Members.
4. Notice Board / Website upload- Chalkpad

Pro Vice Chancellor (Quality Assurance)
Chitkara University, Punjab
Chandigarh-Patiala National Highway
Tehsil-Rajpura, Distt. Patiala
Punjab-140401 (India)

University Campus
Chandigarh - Patiala National Highway (NH-7)
Punjab - 140 401, T +91.1762.507084
Fax +91.172.507085

Administrative Office
Saraswati Kendra, SCO 160 - 161
Sector 9-C, Chandigarh - 160009
T +91.172.4090900



Ref. No. CCCE/CIQA/2023-24/ 01

Dated: 4.8.2023

Minutes of the 1st Meeting of CIQA Committee of the Chitkara University Centre for Continuing Education was held on 4th August 2023 at 1.30 PM in the Sun Hall, Turing Block of the Chitkara University. Following members were present in the meeting:-

1.	Dr. Archana Mantri, Vice Chancellor, Chitkara University	Chairperson
2.	Dr. S.C.Sharma, Registrar, Chitkara University	Member
3.	CA Rajat Bhatia, Chief Finance and Accounts Officer	Member
4.	Dr. Sandhir Sharma, Pro Vice Chancellor, Chitkara Business School	Member
5.	Dr. Kuldeep Chand Rojhe, Director/ Dean (Academics), CCCE	Member
6.	Dr. Kiran Mehta, Dean, Finance and Banking, Business School	Member
7.	Shri Shitij Kapur, CCCE	Member
8.	Dr. Rashmi Aggarwal, CCCE	Member
9.	Dr. Prachi Gupta, CCCE	Member
10.	Shri Rajnish Sinha, Founder & CEO, Talent Acceleration Corridor, New Delhi	External Member
11.	Shri Abhiraj Malhotra, Co-Founder and CEO, Chalkpad Pro, Mohali	External Member
12.	Shri Rajesh Moza, Additional Registrar, CCCE	Special invitee
13.	Dr. Varun Nayyar, Programme Head & Associate Professor, CCCE	Special invitee
14.	Dr. K. K. Mishra, Pro Vice Chancellor, (Quality Assurance), Chitkara University	Member Secretary

[Signature]
Pro Vice Chancellor (Quality Assurance)
Chitkara University, Punjab
Chandigarh-Patiala National Highway
Tehsil-Rajpura, Distt. Patiala
Punjab-140401 (India)

[Signature]
VICE CHANCELLOR
Chitkara University, Punjab
Chandigarh-Patiala National Highway
Rajpura (Punjab) 140401-India

University Campus
Chandigarh - Patiala National Highway (NH-7)
Punjab - 140 401, T +91.1762.507084
Fax +91.172.507085
Administrative Office
Saraswati Kendra, SCO 160 - 161
Sector 9-C, Chandigarh - 160009
T +91.172.4090900



Following agenda items were taken up for discussion one by one:-

1.1 Action taken report on the Minutes of the 1st to 3rd Meeting of the CIQA Committee
1st Meeting of CIQA Committee, held on 27th February 2023

Item No.	Agenda	Action Taken
1.02	To consider and report the resolution of Academic Council taken in its 21 st Meeting held on 21.02.2022 (item no. AC 21.12) approving the Programme Scheme and Syllabus of online MBA Programme under Chitkara University Centre for Continuing Education from the academic session 2022-23.	Syllabus of the MBA Programme is implemented for the year ending 2022-23
1.04	To consider and ratify various guidelines prepared by the Centre for Continuing Education to comply with the requirement of the UGC Regulations on online learning and same is uploaded on the online website (www.onlinechitkarau.com) or circulated on the LMS for the benefit of the online learners. a) Student Guide to the Online Learning and Proctored Remote Examination b) Feedback mechanism on Design, Development, Delivery and Continuous Evaluation of learner performance. c) Grievance Redressal Mechanism. d) Examination Guidelines. e) Student guidelines during online learning. f) Faculty guidelines. g) Guidelines on internal assessments.	The guidelines have been uploaded on the website for the benefit of the learners and all necessary actions academic and administrative are taken in accordance with these guidelines.

[Signature]

Pro Vice Chancellor (Quality Assurance)
Chitkara University, Punjab
Chandigarh-Patiala National Highway
Tehsil-Rajpura, Distt. Patiala
Punjab-140401 (India)

[Signature]
VICE CHANCELLOR
Chitkara University, Punjab
Chandigarh-Patiala National Highway
Rajpura (Punjab) 140401-India

www.chitkara.edu.in


University Campus
Chandigarh - Patiala National Highway (NH-7)
Punjab - 140 401, T +91.1762.507084
Fax +91.172.507085
Administrative Office
Saraswati Kendra, SCO 160 - 161
Sector 9-C, Chandigarh - 160009
T +91.172.4090900




1.05	To consider action taken on the compliances prescribed by the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.	Centre for Continuing Education has complied with all the requirements prescribed by UGC DEB. All these details will be reported in the Annual Report to be submitted by 31 st August 2023.
1.06	To consider and ratify Academic Calendar and Time Table issued by the Centre for Continuing Education for January to July 2023 batch.	Academic Calendar and Time Table have been circulated on the website and on the LMS and classes are scheduled as per these documents. Other important academic activities are also held as per the schedule given in these documents.

2nd Meeting of CIQA Committee, held on 12th May 2023

2.01	<p>To consider and ratify various guidelines prepared to comply with the requirement of the UGC Regulations on online learning and same is uploaded on the online website (www.onlinechitkarau.com) or circulated on the LMS for the benefit of the online learners.</p> <ul style="list-style-type: none">a) Faculty guidelines.b) Guidelines on internal assessments.c) Joint Declaration by Registrar and Director, CIQA Committee.d) Guidelines on Remotely Proctored Examination.	<p>Guidelines have been uploaded on the website and implemented, which includes Guidelines on remotely proctored examination. Internal assessment of the learners. The link to these guidelines on the website: www.onlinechitkarau.com is given below: https://onlinechitkarau.com/resource-center/</p>
2.03	To consider and report Class attendance/Class delivery; LMS Content uploading; Appointment of Programme Coordinator; course coordinators, course mentor etc.	Centre for Continuing Education has ensured that Learners follow guidelines using resources on LMS as per UGC's Regulations of 2020. Programme Mentor; Course coordinators and Programme Coordinators are appointed. Information about the PPR and course schemes for new batch are uploaded on LMS for aspirant learners (Annexure-1)


Pro Vice Chancellor (Quality Assurance)
Chitkara University, Punjab
Chandigarh-Patiala National Highway
Tehsil-Rajpura, Distt. Patiala
Punjab-140401 (India)


VICE CHANCELLOR
Chitkara University, Punjab
Chandigarh-Patiala National Highway
Rajpura (Punjab) 140401-India

www.chitkara.edu.in


University Campus
Chandigarh - Patiala National Highway (NH-7)
Punjab - 140 401, T +91.1762.507084
Fax +91.172.507085


Administrative Office
Saraswati Kendra, SCO 160 - 161
Sector 9-C, Chandigarh - 160009
T +91.172.4090900

3rd Meeting of CIQA Committee, held on 30th June 2023

3.01	To consider and report the performance of the remotely held proctored Examination of the online MBA Programme.	Online End Semester Examination was held remotely from 10 th June till 9 th July. Relevant reports are attached (Annexure-2).
3.02	To consider and report details about compliance related to ABC	ABC compliance is implemented. Academic Bank of Credit (ABC) IDs of the learners were created by each learner. After declaration of result, grades of the individual learners were sent to the National Academic Depository (NAD). List of ABC Numbers is attached (Annexure-3)
3.03	To consider and report action taken on the following:- a) Completion of course b) Tutorials/Doubt clearing session c) LMS/Assignments/Quiz Uploading?	a) All Course work was completed in time. b) Tutorial week was incorporated in the Academic Calendar and same was conducted from 14 th May to 4 th June 2023 on Saturdays and Sundays, just before the End Semester Examination to clarify the doubts of the learners in respective courses. This was in tune with the UGC online Regulations 2020. c) Assignments /Quizzes were uploaded as per schedule and completed and submitted by the learners on time.

Action Taken Report was noted by members.


Pro Vice Chancellor (Quality Assurance)
Chitkara University, Punjab
Chandigarh-Patiala National Highway
Tehsil-Rajpura, Distt. Patiala
Punjab-140401 (India)


VICE CHANCELLOR
Chitkara University, Punjab
Chandigarh-Patiala National Highway
Rajpura (Punjab) 140401-India

University Campus
Chandigarh - Patiala National Highway (NH-7)
Punjab - 140 401, T +91.1762.507084
Fax +91.172.507085

Administrative Office
Saraswati Kendra, SCO 160 - 161
Sector 9-C, Chandigarh - 160009
T +91.172.4090900

1.2 Issue of Grade Card to the Learners as per UGC's Online Regulations of 2020.

Members noted that Grade card has been designed to include items like: Mode of Delivery, Date of Admission and Date of Completion in terms of Regulations 16 of the UGC (ODL Programmes and Online Programmes) Regulations 2020. Vice Chancellor madam has advised to include ABC ID number also in the Grade Card.

1.3 Number of Learners admitted to Online MBA Programme.

Members were informed that 92 Online Learners have been admitted to the Online MBA Programme till 31st July 2023. As per UGC DEB notification the last date of admission is 31st August 2023 and the list of the admitted learners have to be uploaded on UGC DEB website by 15th September 2023.

1.4 Compliance regarding Student Feedback for August to December 2023 Semester.

Director/Dean (Academics), Centre for Continuing Education informed Committee that a feedback form has been designed. Learners will submit their feedback, once in a semester. Vice Chancellor madam desired that a report need to put up in the next meeting of CIQA Committee providing details about the feedback received from the students.

Dr. K.K. Mishra delivered the vote of thanks. The meeting concluded at 4.00 PM.



Dr. K. K. Mishra
Pro Vice Chancellor (Quality Assurance)

Pro Vice Chancellor (Quality Assurance)
Chitkara University, Punjab
Chandigarh-Patiala National Highway
Tehsil-Rajpura, Distt. Patiala
Punjab-140401 (India)



Dr. Archana Mantri,
Vice Chancellor

VICE CHANCELLOR
Chitkara University, Punjab
Chandigarh-Patiala National Highway
Rajpura (Punjab) 140401-India

University Campus
Chandigarh - Patiala National Highway (NH-7)
Punjab - 140 401, T +91.1762.507084
Fax +91.172.507085

Administrative Office
Saraswati Kendra, SCO 160 - 161
Sector 9-C, Chandigarh - 160009
T +91.172.4090900

**2nd Meeting of CIQA Committee****Ref. No. CCCE/CIQA/2023-24/02****Dated: 24.10.2023**

Dear Sir/Madam,

2nd Meeting of the Centre for Internal Quality Assurance (CIQA) Committee is scheduled to be held on 31st October 2023 at 2.30 PM in the Sun Hall, Turing Block. Agenda points for the meeting are given below for your reference. Action taken report on 1st Meeting of CIQA Committee held on 4th August 2023

- 2.1 Annual Report of CIQA Committee for 2022-23 uploaded on UGC-DEB website.
- 2.2 Feedback forms submitted by students and faculty in the month of October 2023.
- 2.3 Number of Learners admitted to Online MBA Programme on the closing date of admission.
- 2.4 Immersion programme for the online learners.
- 2.5 Modified Programme Project Report 2023-24 to be put up for approval of the next Academic Council.

Kindly make it convenient to attend the meeting.

Dr. K. K. Mishra**Pro Vice Chancellor (Quality Assurance)**

Pro Vice Chancellor (Quality Assurance)
Chitkara University, Punjab
Chandigarh-Patiala National Highway
Tehsil-Rajpura, Distt. Patiala
Punjab-140401 (India)

Copy to:

1. Vice Chancellor
2. Registrar
3. All CIQA Committee Members.
4. Notice Board / Website upload- Chalkpad


University Campus
Chandigarh - Patiala National Highway (NH-7)
Punjab - 140 401, T +91.1762.507084
Fax +91.172.507085


Administrative Office
Saraswati Kendra, SCO 160 - 161
Sector 9-C, Chandigarh - 160009
T +91.172.4090900

**Ref. No. CCCE/CIQA/2023-24/ 02****Dated: 31.10.2023**

Minutes of the 2nd Meeting of CIQA Committee of Chitkara University Centre for Continuing Education was held on 31st October 2023 at 1.30 PM in the Sun Hall, Turing Block of the Chitkara University. Following members were present in the meeting:-

1.	Dr. Archana Mantri, Vice Chancellor, Chitkara University	Chairperson
2.	Dr. S.C.Sharma, Registrar, Chitkara University	Member
3.	CA Rajat Bhatia, Chief Finance and Accounts Officer	Member
4.	Dr. Sandhir Sharma, Pro-Vice Chancellor, Chitkara Business School	Member
5.	Dr. Kuldeep Chand Rojhe, Director, CCCE	Member
6.	Dr. Kiran Mehta, Dean, Finance and Banking, Business School	Member
7.	Shri Shitij Kapur, CCCE	Member
8.	Dr. Rashmi Aggarwal, CCCE	Member
9.	Dr. Prachi Gupta, CCCE	Member
10.	Shri Rajnish Sinha, Founder & CEO, Talent Acceleration Corridor, New Delhi	External Member
11.	Shri Abhiraj Malhotra, Co-Founder and CEO, Chalkpad Pro, Mohali	External Member
12.	Shri Rajesh Moza, Additional Registrar, CCCE	Special invitee
13.	Dr. Varun Nayyar, Programme Head & Associate Professor, CCCE	Special invitee
14.	Dr. K. K. Mishra, Pro Vice Chancellor, (Quality Assurance), Chitkara University	Member Secretary


VICE CHANCELLOR
Chitkara University, Punjab
Chandigarh-Patiala National Highway
Rajpura (Punjab) 140401-India


Pro Vice Chancellor (Quality Assurance)
Chitkara University, Punjab
Chandigarh-Patiala National Highway
Rajpura (Punjab) 140401-India
T +91.172.507084
Fax +91.172.507085
Administrative Office
Saraswati Kendra, SCO 160 - 161
Sector 9-C, Chandigarh - 160009
T +91.172.4090900



Following agenda items were taken up for discussion one by one:-

2.1 Action taken report on 1st Meeting of CIQA Committee held on 4th August 2023

Agenda Item No.	Agenda and Minutes of the Meeting	Action Taken on the Minutes
1.2	Issue of Grade Card to the Learners as per UGC's Online Regulations of 2020. Members noted that Grade card has been designed to include items like: Mode of Delivery, Date of Admission and Date of Completion in terms of Regulations 16 of the UGC (ODL Programmes and Online Programmes) Regulations 2020. Vice Chancellor madam has advised to include ABC ID number also in the Grade Card.	Grade cards have been designed according to the UGC (ODL Programmes and Online Programmes) Regulations 2020. ABC ID has also been included in the Grade Card as per the advice of the Vice Chancellor madam. Grade Cards have since been issued to the students.
1.3	Number of Learners admitted to Online MBA Programme. Members were informed that 92 Online Learners have been admitted to the Online MBA Programme till 31 st July 2023. As per UGC DEB notification the last date of admission is 31 st August 2023 and the list of admitted learners have to be uploaded on UGC DEB website by 15 th September 2023.	Noted by members
1.4	Compliance regarding Student Feedback for August to December 2023 Semester. Director/Dean (Academics), Centre for Continuing Education informed Committee that a feedback form has been designed. Learners will submit their feedback, once in a semester. Vice Chancellor madam desired that a report need to put up in the next meeting of CIQA Committee providing details about the feedback received from the students.	Action Report has been submitted in this meeting at Agenda Item No. 2.3 as was decided in the 1 st meeting of CIQA Committee.

2.2 Annual Report of CIQA Committee for 2022-23 uploaded on UGC-DEB website.

Annual Report of CIQA Committee for 2022-23 was uploaded on UGC-DEB website on 31.8.2023. Report was ratified in the 24th Meeting of the Academic Council held on 1st September 2023. Report has also been uploaded on the website of the University.

Archan
VICE CHANCELLOR
Chitkara University, Punjab
Chandigarh-Patiala National Highway
Rajpura (Punjab) 140401-India

Archan
Pro Vice Chancellor (Quality Assurance)
Chitkara University, Punjab
Chandigarh-Patiala National Highway
Tehsil Rajpura, Distt. Patiala
Punjab-140401 (India)
University Campus
Chandigarh - Patiala National Highway (NH-7)
Punjab - 140 401, T +91.1762.507084
Fax +91.172.507085
Administrative Office
Saraswati Kendra, SCO 160 - 161
Sector 9-C, Chandigarh - 160009
T +91.172.4090900

**2.3 Feedback forms submitted by students and faculty in the month of October 2023.**

22 learners provided their feedback in the month of October 2023. All responses of the learners have been analysed and results are attached (Annexure-4). Besides students, 6 Faculty members have also put their response and the analytics are attached (Annexure-5). Vice Chancellor madam suggested that more learners should be encouraged to fill up the feedback form. She also advised Director/Dean (Academics) to ensure that feedback is also taken from Industry experts and other stakeholders as provided at Section (v) of the functions of CIQA Committee (Annexure-1) of the UGC's ODL and Online Regulations of 2020.

2.4 Number of Learners admitted to Online MBA Programme on the closing date of admission.

As per the instructions of UGC, the last date for admitting students to online programme in Higher Education institutions was extended to 20th October 2023 to be uploaded by 5th November 2023. A total of 215 learners were admitted to the different streams of the online MBA Programme as on 20th October 2023, the last date of admission. The list of 215 learners will be uploaded on UGC DEB website on before 5th November 2023.

2.5 Immersion Programme for the Online Learners.

Director/Dean (Academics), Centre for Continuing Education informed Committee that Centre is mooting idea of organising a workshop for the Online MBA students. Vice Chancellor madam suggested that Centre for Continuing Education may organise a one day Immersion programme or a workshop in the campus. All enrolled learners should be invited to the University campus for a face to face interaction with the faculties and other invited guest speakers. The experts from different specialised areas can be invited to take up different sessions.

Archan
VICE CHANCELLOR
Chitkara University, Punjab
Chandigarh-Patiala National Highway
Rajpura (Punjab) 140401-India

Amish
Pro Vice Chancellor (Quality Assurance)
Chitkara University, Punjab
Chandigarh-Patiala National Highway
Tehsil Rajpura, Dist. Patiala
Punjab-140401 India
T +91.1762.507084
Fax +91.172.507085
Administrative Office
Saraswati Kendra, SCO 160 - 161
Sector 9-C, Chandigarh - 160009
T +91.172.4090900



2.6 Modified Programme Project Report 2023-24 to be put up for approval of the next Academic Council.

Director/Dean (Academics), Centre for Continuing Education informed members that Programme Project Report (PPR) 2022-23 which was submitted to UGC-DEB in September 2022 along with a proposal to start online programmes in the University has undergone a review and updation as per current needs and Industry requirements, duly incorporated in the draft. The revised/updated PPR includes new MBA specializations like Human Resource Management, Analytics, International Finance; Retail Management, Financial Service and Financial Planning and International Business have been added to the PPR. Besides this some more examination regulations have been updated in the draft. Vice Chancellor madam advised Director/Dean (Academics), Centre for Continuing Education to place the revised/updated PPR for approval of Academic Council.

Meeting ended with a vote of thanks to the chair.

Dr. K. K. Mishra
Pro Vice Chancellor (Quality Assurance)

Pro Vice Chancellor (Quality Assurance)
Chitkara University, Punjab
Chandigarh-Patiala National Highway
Tehsil-Rajpura, Distt. Patiala
Punjab-140401 (India)

Dr. Archana Mantri,
Vice-Chancellor

VICE CHANCELLOR
Chitkara University, Punjab
Chandigarh-Patiala National Highway
Rajpura (Punjab) 140401-India

University Campus
Chandigarh - Patiala National Highway (NH-7)
Punjab - 140 401, T +91.1762.507084
Fax +91.172.507085

Administrative Office
Saraswati Kendra, SCO 160 - 161
Sector 9-C, Chandigarh - 160009
T +91.172.4090900



3rd Meeting of CIQA Committee

Ref. No. CCCE/CIQA/2023-24/03

Dated: 26.2.2024

Dear Sir/Madam,

3rd Meeting of the Centre for Internal Quality Assurance (CIQA) Committee is scheduled to be held on 14th March 2024 at 2.30 PM in the Sun Hall, Turing Block. Agenda points for the meeting are given below for your reference.

- 3.1 Action Taken Report on the minutes of 2nd Meeting of the CIQA Committee held on 31st October 2023.
- 3.2 Immersion programme for the online learners.
- 3.3 Change in the name of the Chitkara University Centre for Continuing Education (CUCCE) to Chitkara University Centre for Distance and Online Education (CUCDOE).

Kindly make it convenient to attend the meeting.

Dr. K. K. Mishra
Pro Vice Chancellor (Quality Assurance)

Copy to:

1. Vice Chancellor
2. Registrar
3. All CIQA Committee Members.
4. Notice Board / Website upload- Chalkpad

University Campus
Chandigarh - Patiala National Highway (NH-7)
Punjab - 140 401, T +91.1762.507084
Fax +91.172.507085

Administrative Office
Saraswati Kendra, SCO 160 - 161
Sector 9-C, Chandigarh - 160009
T +91.172.4090900



Ref. No. CCCE/CIQA/2023-24/ 03

Dated: 14.3.2024

Minutes of the 3rd Meeting of CIQA Committee of Chitkara University Centre for Distance and Online Education was held on 14th March 2024 at 1.30 PM in the Sun Hall, Turing Block of the Chitkara University. Following members were present in the meeting:-

1.	Dr. Archana Mantri, Vice Chancellor, Chitkara University	Chairperson
2.	Dr. S.C.Sharma, Registrar, Chitkara University	Member
3.	CA Rajat Bhatia, Chief Finance and Accounts Officer	Member
4.	Dr. Sandhir Sharma, Pro-Vice Chancellor, Chitkara Business School	Member
5.	Dr. Kuldeep Chand Rojhe, Director, CUCDOE	Member
6.	Dr. Kiran Mehta, Dean, Finance and Banking, Chitkara Business School	Member
7.	Shri Shitij Kapur, CUCDOE	Member
8.	Dr. Rashmi Aggarwal, CUCDOE	Member
9.	Dr. Prachi Gupta, CUCDOE	Member
10.	Shri Rajnish Sinha, Founder & CEO, Talent Acceleration Corridor, New Delhi	External Member
11.	Shri Abhiraj Malhotra, Co-Founder and CEO, Chalkpad Pro, Mohali	External Member
12.	Shri Rajesh Moza, Additional Registrar, CUCDOE	Special invitee
13.	Dr. Varun Nayyar, Programme Head & Associate Professor, CUCDOE	Special invitee
14.	Dr. K. K. Mishra, Pro Vice Chancellor, (Quality Assurance), Chitkara University	Member Secretary

[Signature]

[Signature]

University Campus
Chandigarh - Patiala National Highway (NH-7)
Punjab - 140 401, T +91.1762.507084
Fax +91.172.507085

Administrative Office
Saraswati Kendra, SCO 160 - 161
Sector 9-C, Chandigarh - 160009
T +91.172.4090900

Following agenda items were taken up for discussion one by one:-

3.1 Action taken report on 2nd Meeting of CIQA Committee held on 31.10.2023

Agenda Item No.	Agenda and Minutes of the Meeting	Action Taken on the Minutes
2.2	<p>Annual Report of CIQA Committee for 2022-23 uploaded on UGC-DEB website.</p> <p>Annual Report of CIQA Committee for 2022-23 was uploaded on UGC-DEB website on 31.8.2023. Report was ratified in the 24th Meeting of the Academic Council held on 1st September 2023. Report has also been uploaded on the website of the University.</p>	Noted by members
2.3	<p>Number of Learners admitted to Online MBA Programme on the closing date of admission.</p> <p>As per the instructions of UGC, the last date for admitting students to online programme in Higher Education institutions was extended to 20th October 2023 to be uploaded by 5th November 2023. A total of 215 learners were admitted to the different streams of the online MBA Programme as on 20th October 2023, the last date of admission. The list of 215 learners will be uploaded on UGC DEB website on before 5th November 2023.</p>	The list containing 215 learners was uploaded on UGC DEB website on 3 rd November 2023. UGC-DEB was informed of the same through mail.
2.4	Immersion Programme for the Online Learners.	One day immersion




University Campus
Chandigarh - Patiala National Highway (NH-7)
Punjab - 140 401, T +91.1762.507084
Fax +91.172.507085

Administrative Office
Saraswati Kendra, SCO 160 - 161
Sector 9-C, Chandigarh - 160009
T +91.172.4090900



	<p>Director/Dean (Academics), Centre for Continuing Education informed Committee that Centre is mooted idea of organising a workshop for the Online MBA students. Hon'ble Vice Chancellor suggested that Centre for Continuing Education may organise a one day Immersion programme or a workshop in the campus. All enrolled learners should be invited to the University campus for a face to face interaction with the faculties and other invited guest speakers. The experts from different specialised areas can be invited to take up different sessions.</p>	<p>programme was organised on 20th January in Philip Kotler Seminar Hall. Complete details are provided at agenda item no.2.4 of the 2nd CIQA Committee Meeting, presented in this meeting.</p>
2.5	<p>Modified Programme Project Report 2023-24 to be put up for approval of the next Academic Council.</p> <p>Director/Dean (Academics), Centre for Continuing Education informed members that Programme Project Report (PPR) 2022-23 which was submitted to UGC-DEB in September 2022 along with a proposal to start online programmes in the University has undergone a review and updation as per current needs and Industry requirements, duly incorporated in the draft. The revised/updated PPR includes new MBA Majors (specializations) like Human Resource Management, Analytics, International Finance; Retail Management, Financial Service and Financial</p>	<p>Modified Programme Project Report 2023-24 was put up before 25th Meeting of the Academic Council held on 28th February 2024 and same was approved by the Committee. A copy of the approved report will be sent to UGC DEB for information.</p>

[Signature]

[Signature]

University Campus
Chandigarh - Patiala National Highway (NH-7)
Punjab - 140 401, T +91.1762.507084
Fax +91.172.507085

Administrative Office
Saraswati Kendra, SCO 160 - 161
Sector 9-C, Chandigarh - 160009
T +91.172.4090900



	<p>Planning and International Business have been added to the PPR. Besides this some more examination regulations have been updated in the draft. Hon'ble Vice Chancellor advised Director/Dean (Academics), Centre for Continuing Education to place the revised/updated PPR for approval of Academic Council.</p>	
--	---	--

3.2 Immersion Programme for the Online Learners.

On the advice of Hon'ble Vice Chancellor Ma'am, one day Campus Immersion Programme themed "Connecting the Dots" was organised by the CUCDOE on 20th January at Philip Kotler Seminar Hall. It was an event aimed at bridging the virtual gap and providing learners opportunity to interact face to face with the experts on various issues. 52 students attended the programme. Speakers at the event besides others included Dr. Sandhir Sharma, Pro Vice Chancellor, Chitkara University, Dr. Kuldeep Rojhe, Director of CUCDOE from the University. Second session was taken by the invited speakers. Ms. Neha Gupta, talked about personal branding, Dr.(CA) Aman Chugh talked about how stock exchanges function, how money and magic is created. Mr. Sumit Sabharwal, Vice President (HR), Fujitsu Ltd. delved into the realm of authentic leadership and the contemporary challenges of HRM vis-a-vis workforce diversity, psychological safety etc. In the last session students were taken by Col Rakesh Sharma, Director University Affairs took students around campus to show them various facilities in the University.

University Campus
Chandigarh - Patiala National Highway (NH-7)
Punjab - 140 401, T +91.1762.507084
Fax +91.172.507085

Administrative Office
Saraswati Kendra, SCO 160 - 161
Sector 9-C, Chandigarh - 160009
T +91.172.4090900



3.3 Change in the name of the Chitkara University Centre for Continuing Education (CUCCCE) to Chitkara University Centre for Distance and Online Education (CUCDOE).

On 4th December 2023, a letter was received from UGC-DEB directing Universities to comply with Regulation 8(3) of the UGC (ODL Programmes and Online Programmes) Regulations, 2020 which reads thus "*A Higher Educational Institution other than an Open University shall have a designated Centre for Distance and Online Education (CDOE) for operationalising the programmes in Open and Distance Learning mode and/or Online mode*". UGC DEB further directed HEIs to submit the compliance status to UGC-DEB by **15th December, 2023**. Following these directions, the University resolved in its meeting held on 13.12.2023 and approved by the Chancellor, Chitkara University to rename Chitkara University Centre for Continuing Education (CUCCCE) as Chitkara University Centre for Distance and Online Education (CUCDOE) and same shall be implemented in all communications and records in future. This matter was reported to 25th Meeting of Academic Council held on 28th February 2024 and will be reported in other statutory committees as well.

Dr. K.K.Mishra delivered vote of thanks. Meeting ended at 2.30 PM.

Dr. K. K. Mishra
Pro Vice Chancellor (Quality Assurance)

Dr. Archana Mantri
Vice Chancellor

VICE CHANCELLOR
Chitkara University, Punjab
Chandigarh-Patiala National Highway
Rajpura (Punjab) 140401-India

University Campus
Chandigarh - Patiala National Highway (NH-7)
Punjab - 140 401, T +91.1762.507084
Fax +91.172.507085

Administrative Office
Saraswati Kendra, SCO 160 - 161
Sector 9-C, Chandigarh - 160009
T +91.172.4090900